## COMMENCEMENT SUNDAY USHER GROUPS

| Commencement | Continental breakfast provided Sunday morning  
| Thank you gift  
| 1 entry into grand prize drawing!  
| 1 paid day off to use by 12/31/16 for helping at Commencement Ceremony or Convocation  
| Invitation to President’s Thank You Reception |
| **click on link to register** |

| **Group Leaders:** |
| Mark Howe, 227-1052  
| mjh69@cornell.edu  
| Allen Ward, 227-2931  
| aw269@cornell.edu  
| Bob Talda, 592-1699  
| rpt4@cornell.edu  
| Corey Earle, 279-6585  
| cre8@cornell.edu  
| Paul Bursic, 351-3855  
| jpb22@cornell.edu  
| Michael Boggs, 342-6633  
| mtb4@cornell.edu  
| Dan Maas, 327-1364  
| dim1@cornell.edu  
| Mike Baker, 255-7480  
| meb84@cornell.edu  
| Cheryl McGraw, 351-1941  
| crm54@cornell.edu |

| **Commencement Groups** |
| **60 people** |
| **1 entry into grand prize drawing!** |
| **Sunday, May 29**  
| **7:45a-1:00p**  
| **Crescent**  
| **Hand out programs. Direct guests to seating areas in the Crescent. Assist guests in reserved seating area.**  
| **55 people**  
| **Sunday, May 29**  
| **8:00a-3:00p**  
| **Information Tables**  
| **Occupy information table and answer visitor questions before & after Commencement and college events. You will be contacted about a meeting to review your role and receive information in advance.**  
| **30 people**  
| **Sunday, May 29**  
| **7:30a-1:00p**  
| **Medical Services**  
| **Provide medical services in/around stadium during the ceremony. Individuals who can provide Emergency Medical Services (NYS EMT or CFR, or ARC First Aid and CPR certified) are needed.**  
| **40 people**  
| **Sunday, May 29**  
| **7:30a-1:00p**  
| **Golf Cart Driver**  
| **Drive guests who need assistance to/from stadium and to/from college events. Must have experience driving a golf cart, carry a valid NYS driver's license, and be very familiar with campus.**  
| **45 people**  
| **Sunday, May 29**  
| **8:15a-1:00p**  
| **Field Seating**  
| **Guide students & faculty to specific seating locations on Schoellkopf Field. Distribute programs to students & faculty. Help form recessional route after ceremony.**  
| **40 people**  
| **Sunday, May 29**  
| **7:30a-1:00p**  
| **Mobility Impaired**  
| **Assist mobility-impaired guests (many elderly) in Hoy Garage and in accessible-seating/wheelchair area on the field. Assist guests getting to/from the seating area, and assist with wheelchairs, if needed.**  
| **44 people**  
| **Sunday, May 29**  
| **8:00a-3:00p**  
| **West Stands**  
| **Hand out programs. Direct guests along concourse to seating in West Stands, around south end of field, and Crescent. Answer visitor questions. Help form recessional route after ceremony.**  
| **40 people**  
| **Sunday, May 29**  
| **7:15a-1:00p**  
| **Usher Registration**  
| **Hand out programs. Direct guests along concourse to seating in West Stands, around south end of field, and Crescent. Answer visitor questions. Help form recessional route after ceremony.**  
| **30 people**  
| **Sunday, May 29**  
| **7:00a-1:00p**  
| **Arts Quad**  
| **Organize students & faculty to form procession on Arts Quad. Help outfit student banner bearers. Guide procession to stadium. Upon arrival at the stadium, some ushers will be asked to assist elsewhere in the stadium during the ceremony if needed. Help form recessional route after ceremony.**  
| **30 people**  
| **Sunday, May 29**  
| **7:15a-1:00p**  
| **Ushering**  
| **Sign-in volunteers and distribute nametags, red jackets & thank you gifts (Schoellkopf locker room). Oversee refreshments for volunteers. Collect nametags & jackets when ushers sign-out after ceremony.**  
| **30 people**  
| **Sunday, May 29**  
| **7:15a-1:00p**  
| **Information Tables**  
| **Occupancy information table and answer visitor questions before & after Commencement and college events. You will be contacted about a meeting to review your role and receive information in advance.**  
| **16 people**  
| **Sunday, May 29**  
| **7:30a-3:00p**  
| **Medical Services**  
| **Provide medical services in/around stadium during the ceremony. Individuals who can provide Emergency Medical Services (NYS EMT or CFR, or ARC First Aid and CPR certified) are needed.**  
| **14 people**  
| **Sunday, May 29**  
| **7:30a-1:00p**  
| **Golf Cart Driver**  
| **Drive guests who need assistance to/from stadium and to/from college events. Must have experience driving a golf cart, carry a valid NYS driver's license, and be very familiar with campus.**  
| **12 people**  
| **Sunday, May 29**  
| **7:15a-1:00p**  
| **West Stands**  
| **Hand out programs. Direct guests along concourse to seating in West Stands, around south end of field, and Crescent. Answer visitor questions. Help form recessional route after ceremony.**  
| **14 people**  
| **Sunday, May 29**  
| **7:15a-1:00p**  
| **Usher Registration**  
| **Hand out programs. Direct guests along concourse to seating in West Stands, around south end of field, and Crescent. Answer visitor questions. Help form recessional route after ceremony.**  
| **14 people**  
| **Sunday, May 29**  
| **7:15a-1:00p**  
| **Usher Registration**  
| **Hand out programs. Direct guests along concourse to seating in West Stands, around south end of field, and Crescent. Answer visitor questions. Help form recessional route after ceremony.**  
| **14 people**  
| **Sunday, May 29**  
| **7:15a-1:00p**  
| **Usher Registration**  
| **Hand out programs. Direct guests along concourse to seating in West Stands, around south end of field, and Crescent. Answer visitor questions. Help form recessional route after ceremony.**  

**SCROLL DOWN FOR OTHER WEEKEND OPPORTUNITIES**
### Faculty Regalia

<table>
<thead>
<tr>
<th>Shift 1 - Regalia</th>
<th>Wednesday, May 25 8:30a-12:00n</th>
<th>Help organize items needed for faculty regalia requests. Some duties require lifting; some do not.  Bartels Hall, Class of ’44 room.</th>
<th>4 people</th>
<th>Maureen Chapman, 379-3328 <a href="mailto:mc27@cornell.edu">mc27@cornell.edu</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Shift 2 - Regalia</td>
<td>Wednesday, May 25 12:00n-3:30p</td>
<td>Help organize items needed for faculty regalia requests. Some duties require lifting; some do not.  Bartels Hall, Class of ’44 room.</td>
<td>4 people</td>
<td></td>
</tr>
<tr>
<td>Shift 3 - Regalia</td>
<td>Thursday, May 26 9:00a-12:30p</td>
<td>Distribute regalia to faculty &amp; staff at Bartels Hall, Class of ’44 room.</td>
<td>4 people</td>
<td></td>
</tr>
<tr>
<td>Shift 4 - Regalia</td>
<td>Thursday, May 26 12:30p-4:00p</td>
<td>Distribute regalia to faculty &amp; staff at Bartels Hall, Class of ’44 room.</td>
<td>4 people</td>
<td></td>
</tr>
<tr>
<td>Shift 5 - Regalia</td>
<td>Friday, May 27 9:00a-12:30p</td>
<td>Distribute regalia to faculty &amp; staff at Bartels Hall, Class of ’44 room.</td>
<td>4 people</td>
<td></td>
</tr>
<tr>
<td>Shift 6 - Regalia</td>
<td>Friday, May 27 12:30p-4:00p</td>
<td>Distribute regalia to faculty &amp; staff at Bartels Hall, Class of ’44 room.</td>
<td>4 people</td>
<td></td>
</tr>
<tr>
<td>Shift 7 - Regalia</td>
<td>Saturday, May 28 3:30p-7:00p</td>
<td>Distribute regalia to faculty &amp; staff at Bartels Hall, Class of ’44 room. <strong>If helping at PhD Ceremony, do not sign up for this timeslot.</strong></td>
<td>2 people</td>
<td></td>
</tr>
<tr>
<td>Shift 8 - Regalia</td>
<td>Sunday, May 29 8:00a-11:30a</td>
<td>Distribute regalia to faculty &amp; staff at Bartels Hall, Class of ’44 room. <strong>If helping at Commencement, do not sign up for this timeslot.</strong></td>
<td>2 people</td>
<td></td>
</tr>
<tr>
<td>Shift 9 - Regalia</td>
<td>Sunday, May 29 11:30a-4:00p</td>
<td>Receive all borrowed faculty regalia returned to Bartels Hall, Class of ’44 room.</td>
<td>4 people</td>
<td></td>
</tr>
</tbody>
</table>

### PhD Ceremony

| PhD Ceremony | Saturday, May 28 3:00p-7:00p | Hand out programs, guide guests to seating area, line up students and staff for procession. Barton Hall. | 50 people | Janine Brace, 255-5810 jmb20@cornell.edu |

Click on link to register

### Convocation

| Convocation | Saturday, May 28 8:00a-2:00p | Hand out programs, assist guests, guide guests to seating areas, assist at stadium entrances. | 100 people | Jennifer Davis, 255-5217 jd49@cornell.edu |

Click on link to register