January 2016

Dear Family,

Please accept my personal congratulations as your student approaches completion of the requirements for a Bachelor of Science degree in Hotel Administration from Cornell University. I am delighted to invite you to the Commencement exercise at 11:00 am on Sunday, May 29, 2016 outside at Schoellkopf Stadium. We would also like to extend an invitation to attend the Hotel School’s ceremony and reception honoring our graduates at 12:30 pm in Barton Hall immediately following the University ceremony.

This packet contains a “checklist” directing you to the commencement website for many important details about the weekend’s events for you and your family. Also enclosed is a sample of a formal announcement card you may order, an information letter with four (4) Commencement event severe-weather plan tickets (attendance is limited if the ceremony is moved indoors due to severe weather), and a flyer from the Cornell Store. Tickets are not needed for the Commencement ceremony on Sunday at the stadium. However, seating is on a first-come, first-serve basis, so we encourage you and your family to arrive at the stadium between 8-9:30 am. The procession of nearly 6,000 students will begin arriving at the stadium around 10 am with the ceremony from 11-12 p.m.

In February, the Commencement Office will send to your son or daughter a detailed email with specific information directing them to the commencement website.

Should you have any general questions about the University commencement, please refer to the Cornell Commencement website at www.commencement.cornell.edu or email the Commencement Office at commencement@cornell.edu or phone (607) 255-9541.

For questions regarding the School of Hotel Administration’s ceremony, please contact the Office of Student Services, 180 Statler Hall, (607) 255-6376. Your student’s diploma will be mailed to the home address on file in mid to late June.

Our students have worked hard for their Cornell education, and we are pleased to recognize their efforts through this celebration. We also recognize that many of you have worked just as hard providing support in all forms to your graduate, and we wish to include you in the celebration as well. We look forward to seeing you, your family, and your friends at Cornell Commencement on May 29, 2016. It promises to be a grand event!

Sincerely,

Michael D. Johnson
The Bradley H. Stone Dean and E.M. Statler Professor

Enclosures

Diversity and Inclusion are a part of Cornell University’s heritage. We’re a recognized employer and educator valuing AA/EEO, Protected Veterans, and Individuals with Disabilities.
Cornell University
Commencement Weekend 2016
May 27, 28, 29
www.commencement.cornell.edu for links to all information

Student Checklist

Prior to Commencement Day

- February 1 - April 15
  ORDER CAP & GOWN
  ***deadline is April 15***

- February 1-29 Reservation Step 1:
  Students may register online for family/guests who would like residence hall accommodations.
  March 14 - Reservation Step 2:
  Students select location & rooms.

- May 25 - May 28
  Pick up CAP & GOWN, 10am-6pm, Teagle Hall, multi-purpose room

Family Information

- WEEKEND OVERVIEW & TIPS are posted on the Welcome page.

- SCHEDULE: Plan your itinerary from Weekend Schedule, such as Senior Convocation on Saturday, Commencement on Sunday, and College & Department events.

- COMMENCEMENT is on Sunday. Families should be in seats at Schoellkopf Stadium by 9-9:30am to see their student in the 10am procession prior to the ceremony.

- PARKING: Allow ample time for Parking & Seating, as guests will park-n-ride to stadium.

- ACCESSIBILITY: Request an accessibility plan (seating/parking) for guests with limited mobility or who use sign language.

- LODGING: Visit Travel & Lodging for hotel & residence hall options. Statler Hotel is not available.

- VISA: Instructions for Tourist Visa.

- TICKETS: Tickets are not needed for Commencement Ceremony at Schoellkopf Stadium, and there is no limit to number of guests.

- SEVERE WEATHER TICKETS: Severe Weather Tickets mailed in Commencement Packets are used only if ceremony is moved indoors. Bring your severe weather tickets with you in May, as tickets are not replaced if forgotten or lost.

Commencement Day: Sunday, May 29

9:15am
Students go to Arts Quad, wearing cap & gown, to line up with college

9:40am
Procession to Schoellkopf begins

10:00am - 11:00am
Procession arrives at Schoellkopf

11:00am - 12:00pm
Commencement Ceremony

Procession & Ceremony will be webcast 10am-noon

Following Commencement Ceremony

Attend college/department event, if applicable

RETURN CAP & GOWN on campus, 12-5pm

Diplomas are mailed in June.

Office of Commencement Events
607-255-9541
commencement@cornell.edu

More information online at
www.commencement.cornell.edu
The University Commencement Ceremony will be held outside at Schoellkopf Stadium, even in rain. There are no admission tickets to Schoellkopf and no limit on number of guests who may attend there.

SEVERE WEATHER PLAN: Ceremony location & time will change under the Severe Weather Plan!!!
In the event of potentially dangerous weather, torrential downpour, high winds, lightning, or conditions deemed unsafe for guests to sit outside, the university may enact the Severe Weather Plan (SWP). Under this plan, the large university ceremony will not take place at Schoellkopf Stadium or at the original time planned. Instead, the ceremony will be moved indoors to Barton Hall and be held at a different time. Please check your enclosed tickets for your assigned severe weather ceremony time. Remember, these SWP tickets will be used ONLY if the main ceremony is moved indoors; otherwise, the ceremony will remain outdoors at Schoellkopf Stadium where no tickets are needed. See http://commencement.cornell.edu/May/tickets.html for more information.

SEVERE WEATHER TICKETS: Enclosed are your student’s 4 Severe Weather Tickets for your family/guests.
- 2 tickets to attend the SWP ceremony in Barton Hall. Graduate does not need a ticket.
- 2 tickets to watch the SWP broadcast on large screens in Bartels Hall, Statler Hall, Kennedy Hall (see ★ on map).
Entry to SWP ceremony & broadcast locations is by appropriate Severe Weather Ticket ONLY, as seating is very limited.

REPLACEMENT TICKETS
Tickets cannot be replaced if forgotten, lost, destroyed, etc., nor may we issue extra tickets per student.
➔ Remember to bring your Severe Weather Tickets with you to Ithaca!

GUESTS WITHOUT A SEVERE WEATHER TICKET
We realize this fair and equitable ticketing system may leave some families with fewer tickets than desired. We thank you for your cooperation and understanding of our indoor space limitations in the event of severe weather, and invite your additional family members to watch the ceremony online from the comfort of a home or hotel, away from dangerous weather. The ceremony is webcast rain or shine and will remain online at www.cornell.edu/video for the entire family to enjoy together when you return home.

WEBCAST: Watch online at www.cornell.edu from your own device & location. No ticket needed for online viewing.

COLLEGE & DEPARTMENT EVENTS — Sunday
Severe Weather Tickets pertain to Sunday’s university ceremony only. However, some college & department ceremonies planned for Sunday may also be affected by the Severe Weather Plan: http://commencement.cornell.edu/PDF/SWSchedule.pdf.
Diplomas are mailed home in June, so diploma distribution is not affected by Commencement Weekend weather.
This online reference copy of the Commencement Packet DOES NOT CONTAIN actual Severe Weather Plan tickets.

Severe Weather Plan (SWP) tickets are distributed in original Commencement Packets.

Packets contain a set of tickets (pictured below) for either 10:30am or 1:00pm, based on student's college.

**10:30am SWP TICKETS**
- Agriculture and Life Sciences
- Arts and Sciences
- Johnson School
- Law School
- Veterinary Medicine

**1:00pm SWP TICKETS**
- Architecture, Art, and Planning
- Engineering
- Graduate School
- Hotel School
- Human Ecology
- Industrial and Labor Relations

**IN THE EVENT OF SEVERE WEATHER, not just rain:**
Sunday's main ceremony time and location would change, due to being moved from Schoellkopf Stadium (outdoors) to Barton Hall (indoors).
If the main ceremony is moved indoors to Barton Hall, SWP tickets will be required for guest admission. Refer to your SWP tickets for your college's assigned SWP ceremony time, either 10:30am or 1:00pm.

**IF THE MAIN CEREMONY REMAINS OUTDOORS, as planned:**
Sunday's main ceremony will be held at 11:00am at Schoellkopf Stadium, where no tickets are needed and there is no limit to the number of guests who may attend!
All colleges will participate in one outdoor procession and ceremony.

**WEBCAST:**
The main ceremony will be webcast at www.cornell.edu/video.
This is a great way for extra family & friends to enjoy the ceremony, rain or shine!
MAY 2016 GRADUATES

Now’s the time to order your Cornell graduation announcements & class rings!

---

A. Personalized Graduation Announcement
   Our announcement is designed to tell your friends and family about your upcoming graduation ceremony. Your custom announcement is personalized with your name, degree, major, ceremony information, and is engraved with the University seal on the outside. Inner and outer envelopes are included with each announcement.

B. Announcement Cover
   The black cover keeps one of your announcements protected for a keepsake of your graduation day.

C. Return Address Labels
   These labels have your name, address, city, state and zip along with the University seal in the upper left corner.

D. Envelope Seals
   Put the final touch on the announcement inner envelope with an elegant seal.

E. Thank You Notes
   A traditional way to say “thank you” to those who helped make your graduation a special event.

F. Certificate of Appreciation & Cover
   Honor your loved ones for their support with a special certificate. Printed on quality paper with a gold engraved seal. This set includes a vinyl cover making it a perfect way to show your appreciation.

See opposite side for order instructions.
Cornell University

Dear Family and Graduating Student:

Cornell University congratulates you and your student on this upcoming graduation! The University Commencement Ceremony will be held on Sunday, May 29, 2016. Order personalized Graduation Announcements and a Class Ring from Balfour, Cornell’s preferred vendor.

**Announcements:** The personalized announcement shares news of academic achievements with family and friends. When ordering you will need to know the student's full name, degree, and major.

**Class Rings:** A class ring serves as an important symbol of accomplishments while at Cornell University. Each design has detailed engraving and craftsmanship that make a class ring something to wear with pride.

Order both announcements and rings online: [www.balfour.com/cornell](http://www.balfour.com/cornell) or by phone: 800-433-0296.

Order in person at The Cornell Store any time.

Order an Announcement Package and Save!

<table>
<thead>
<tr>
<th>Package</th>
<th>25 Announcements</th>
<th>25 Thank You Notes</th>
<th>25 Inner Envelope Seals</th>
<th>25 Return Address Labels</th>
<th>1 Announcement Cover</th>
<th>25 Inner/Outer Envelopes</th>
<th>Price if purchased separately</th>
</tr>
</thead>
<tbody>
<tr>
<td>Premium Package A</td>
<td>$164.99</td>
<td></td>
<td></td>
<td></td>
<td>$14.99</td>
<td>$45.99</td>
<td>$206.88</td>
</tr>
<tr>
<td>Essential Package C</td>
<td>$99.99</td>
<td></td>
<td></td>
<td></td>
<td>$11.99</td>
<td>$32.99</td>
<td>$117.95</td>
</tr>
</tbody>
</table>

**Save 20%**

**Save 18%**

**Save 15%**

Individual Items to Order:

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personalized Announcements with envelopes</td>
<td>25</td>
<td>$59.99</td>
</tr>
<tr>
<td>Additional packs of 5 (after first package of 25)</td>
<td>5</td>
<td>$12.99</td>
</tr>
<tr>
<td>Thank You Notes with envelopes</td>
<td>25</td>
<td>$11.99</td>
</tr>
<tr>
<td>Return Address Labels</td>
<td>50</td>
<td>$18.99</td>
</tr>
<tr>
<td>Inner Envelope Seals</td>
<td>25</td>
<td>$11.99</td>
</tr>
<tr>
<td>Announcement Cover</td>
<td>1</td>
<td>$14.99</td>
</tr>
<tr>
<td>Certificate of Appreciation with Cover</td>
<td>1</td>
<td>$21.99</td>
</tr>
</tbody>
</table>

The prices on this page do not include sales tax or $10.95 shipping & handling and are subject to change without notice.

We accept VISA, MasterCard, Discover, American Express, cash, or personal check. Make checks payable to: Balfour P.O. Box 781 Manhattan, KS 66505-0781

Announcement Text

The Faculty, The Board of Trustees, and President Elizabeth Garrett announce that (Graduate’s Name) is a candidate for the degree of (Graduate’s Degree) in (Graduate’s Major) at the One Hundred Forty-eighth Cornell University Commencement Ceremony Sunday, the Twenty-ninth of May Two Thousand Sixteen Eleven o’clock in the morning Schoellkopf Stadium Ithaca, New York
**Gift Collection**

A. **Desk Box** (C0105) $99.99
B. "Class of" Circle Logo Photo Frames (C00928) Vertical Photo shown $99.99
(C00929) Horizontal Photo $99.99

*Includes blank plate. Order personalization online. Instructions included with product or at local engraver.

Additional products available online at: store.cornell.edu and at The Cornell Store.

---

**Why a Diploma Frame?**

**Celebrate Your Achievement**

Graduation is an exciting and emotional time. A diploma says you’ve made it! A diploma frame is the perfect way to protect, display, and celebrate this achievement.

**A Memorable Gift!**

A diploma frame is a thoughtful gift that any grad will appreciate. It will bring back memories that last a lifetime!

**Expertly Crafted Frames**

- Official Cornell University frames
- High-quality wood framing, custom-made in the USA by Church Hill Classics.
- Museum-quality and archival matting and mounting materials to protect your diploma from damage and discoloration.
- Removable back so you can easily insert your diploma.

**You’ll love our frames, we guarantee it!**

---

**Diploma Frame & Graduation Gift Guide**

**Grad Pack $259.95**

- Medallion Paperweight, reg. price $29.99
- Spectrum Photo Frame, reg. price $39.99
- Desk Box, reg. price $59.99
- Medallion Diploma Frame in Kensington Gold, reg. price $229.99

If purchased separately, $199.96

**SAVE $100!**

---

**Campus Scene in Murano #02060 $239.99**

**Gold Embossed in Cambridge #01160 $179.99**

---

The Cornell Store, 135 Ho Plaza, Ithaca, NY 14853

© Church Hill Classics 2015 1012-0715

800-624-4080 • store.cornell.edu
The Cornell Store
To order, visit us online at: store.cornell.edu
call us at 800-624-4080, or stop by The Cornell Store.
Additional styles available online and in The Cornell Store.

Gold Embossed in Studio #03399 $119.99
Gold Embossed in Regency Gold #01927 $169.99
Masterpiece in Kensington Gold #10713 $229.99
Silver Engraved in Duchess #401480 $219.99
Gold Engraved in Gallery #01540 $229.99

Graduate & School-Specific Diploma Frames
Available on select frames at the store or online at: store.cornell.edu

Samuel Curtis Johnson Graduate School of Management
Cornell University, Law School
Cornell University, College of Engineering

Presidential Masterpiece in Premier - Premium Suede Mat #01894 $279.99
Preserve and Showcase: Museum-quality matting and mounting materials keep your diploma safe.

Officially Licensed Diploma Frames by Church Hill Classics

The Cornell Store, 135 Ho Plaza, Ithaca, NY 14853

You Earned It... Now Frame It!
Commencement Packet
Severe Weather Tickets inside!

TO THE FAMILY OF
[student's name]
[home address that student provided in StudentCenter]