January 2016

Dear Family,

I am writing to extend my personal congratulations to you as your son or daughter approaches completion of the requirements for a Bachelor of Science degree from the College of Engineering, at Cornell University. It is my pleasure to invite you to attend Commencement at 11:00 am on Sunday, May 29, 2016, outside, in Schoellkopf Stadium.

This packet contains a “checklist” directing you to the commencement website for many important details about the weekend’s events for you and your family. Also enclosed is a sample of a formal announcement card you may order, an information letter with four (4) Commencement event severe-weather plan tickets (attendance is limited if the ceremony is moved indoors due to severe weather), and a flyer from the Cornell Store. Tickets are not needed for the Commencement ceremony on Sunday at the stadium. However, seating is on a first-come, first-serve basis, so we encourage you and your family to arrive at the stadium between 8-9:30 am. The procession of nearly 6,000 students will begin arriving at the stadium around 10 am with the ceremony from 11-12 pm.

In early February, the Commencement Office will send a detailed email to your son or daughter directing them to the commencement website, www.commencement.cornell.edu with specific information.

If you have questions about Commencement, please contact the Commencement Office by email at commencement@cornell.edu, or phone, 607-255-9541 or visit their website.

Each academic department in the College of Engineering will be having its own celebration on either Saturday or Sunday during the Commencement weekend, at various locations. Your daughter or son will be sent more information by the specific department. Your student’s diploma will be mailed to the home address on file in mid to late June.

I look forward to seeing you, your families and your friends at the Cornell Commencement on Sunday, May 29, 2016 It will be a grand and joyous event!

Sincerely,

Lance R. Collins
Dean of Engineering

Enclosures
Prior to Commencement Day

- February 1 - April 15
  **ORDER CAP & GOWN****
  ***deadline is April 15***

- February 1-29
  Reservation Step 1:
  Students may register online for family/guests who would like
  residence hall accommodations.

- March 14
  Reservation Step 2:
  Students select location & rooms.

- May 25 - May 28
  Pick up CAP & GOWN, 10am-6pm, Teagle Hall, multi-purpose room

WEEKEND OVERVIEW & TIPS
- WEEKEND OVERVIEW & TIPS are posted on the Welcome page.
- SCHEDULE: Plan your itinerary from Weekend Schedule, such as Senior Convocation on Saturday, Commencement on Sunday, and College & Department events.
- COMMENCEMENT is on Sunday.
  Families should be in seats at Schoellkopf Stadium by 9-9:30am to see their student in the 10am procession prior to the ceremony.

Parking: Allow ample time for Parking & Seating, as guests will park-n-ride to stadium.

ACCESSIBILITY: Request an accessibility plan (seating/parking) for guests with limited mobility or who use sign language.

LODGING: Visit Travel & Lodging for hotel & residence hall options. Statler Hotel is not available.

VISA: Instructions for Tourist Visa.

TICKETS: Tickets are not needed for Commencement Ceremony at Schoellkopf Stadium, and there is no limit to number of guests.

SEVERE WEATHER TICKETS:
Severe Weather Tickets mailed in Commencement Packets are used only if ceremony is moved indoors. Bring your severe weather tickets with you in May, as tickets are not replaced if forgotten or lost.

Following Commencement Ceremony

- Attend college/department event, if applicable
- RETURN CAP & GOWN on campus, 12-5pm
- Diplomas are mailed in June.

Family Information

Commencement Weekend 2016
May 27, 28, 29

www.commencement.cornell.edu for links to all information
The University Commencement Ceremony will be held outside at Schoellkopf Stadium, even in rain. There are no admission tickets to Schoellkopf and no limit on number of guests who may attend there.

SEVERE WEATHER PLAN: Ceremony location & time will change under the Severe Weather Plan!!!
In the event of potentially dangerous weather, torrential downpour, high winds, lightning, or conditions deemed unsafe for guests to sit outside, the university may enact the Severe Weather Plan (SWP). Under this plan, the large university ceremony will not take place at Schoellkopf Stadium or at the original time planned. Instead, the ceremony will be moved indoors to Barton Hall and be held at a different time. Please check your enclosed tickets for your assigned severe weather ceremony time. Remember, these SWP tickets will be used ONLY if the main ceremony is moved indoors; otherwise, the ceremony will remain outdoors at Schoellkopf Stadium where no tickets are needed. See http://commencement.cornell.edu/May/tickets.html for more information.

SEVERE WEATHER TICKETS: Enclosed are your student’s 4 Severe Weather Tickets for your family/guests.
- 2 tickets to attend the SWP ceremony in Barton Hall. Graduate does not need a ticket.
- 2 tickets to watch the SWP broadcast on large screens in Bartels Hall, Statler Hall, Kennedy Hall (see ★ on map).
Entry to SWP ceremony & broadcast locations is by appropriate Severe Weather Ticket ONLY, as seating is very limited.

REPLACEMENT TICKETS
Tickets cannot be replaced if forgotten, lost, destroyed, etc., nor may we issue extra tickets per student.
➡️ Remember to bring your Severe Weather Tickets with you to Ithaca!

GUESTS WITHOUT A SEVERE WEATHER TICKET
We realize this fair and equitable ticketing system may leave some families with fewer tickets than desired. We thank you for your cooperation and understanding of our indoor space limitations in the event of severe weather, and invite your additional family members to watch the ceremony online from the comfort of a home or hotel, away from dangerous weather. The ceremony is webcast rain or shine and will remain online at www.cornell.edu/video for the entire family to enjoy together when you return home.

WEBCAST: Watch online at www.cornell.edu from your own device & location. No ticket needed for online viewing.

COLLEGE & DEPARTMENT EVENTS — Sunday
Severe Weather Tickets pertain to Sunday’s university ceremony only. However, some college & department ceremonies planned for Sunday may also be affected by the Severe Weather Plan: http://commencement.cornell.edu/PDF/SWSchedule.pdf. Diplomas are mailed home in June, so diploma distribution is not affected by Commencement Weekend weather.
This online reference copy of the Commencement Packet DOES NOT CONTAIN actual Severe Weather Plan tickets.

Severe Weather Plan (SWP) tickets are distributed in original Commencement Packets.

Packets contain a set of tickets (pictured below) for either 10:30am or 1:00pm, based on student's college.

### 10:30am SWP TICKETS
- Agriculture and Life Sciences
- Arts and Sciences
- Johnson School
- Law School
- Veterinary Medicine

### 1:00pm SWP TICKETS
- Architecture, Art, and Planning
- Engineering
- Graduate School
- Hotel School
- Human Ecology
- Industrial and Labor Relations

**IN THE EVENT OF SEVERE WEATHER, not just rain:**
Sunday's main ceremony time and location would change, due to being moved from Schoellkopf Stadium (outdoors) to Barton Hall (indoors).
If the main ceremony is moved indoors to Barton Hall, SWP tickets will be required for guest admission.
Refer to your SWP tickets for your college's assigned SWP ceremony time, either 10:30am or 1:00pm.

**IF THE MAIN CEREMONY REMAINS OUTDOORS, as planned:**
Sunday's main ceremony will be held at 11:00am at Schoellkopf Stadium, where no tickets are needed and there is no limit to the number of guests who may attend!
All colleges will participate in one outdoor procession and ceremony.

**WEBCAST:**
The main ceremony will be webcast at www.cornell.edu/video.
This is a great way for extra family & friends to enjoy the ceremony, rain or shine!
MAY 2016
GRADUATES

Now’s the time to order your Cornell graduation announcements & class rings!

A. Personalized Graduation Announcement
Our announcement is designed to tell your friends and family about your upcoming graduation ceremony. Your custom announcement is personalized with your name, degree, major, ceremony information, and is engraved with the University seal on the outside. Inner and outer envelopes are included with each announcement.

B. Announcement Cover
The black cover keeps one of your announcements protected for a keepsake of your graduation day.

C. Return Address Labels
These labels have your name, address, city, state and zip along with the University seal in the upper left corner.

D. Envelope Seals
Put the final touch on the announcement inner envelope with an elegant seal.

E. Thank You Notes
A traditional way to say “thank you” to those who helped make your graduation a special event.

F. Certificate of Appreciation & Cover
Honor your loved ones for their support with a special certificate. Printed on quality paper with a gold engraved seal. This set includes a vinyl cover making it a perfect way to show your appreciation.

See opposite side for order instructions.
Dear Family and Graduating Student:

Cornell University congratulates you and your student on this upcoming graduation! The University Commencement Ceremony will be held on Sunday, May 29, 2016. Order personalized Graduation Announcements and a Class Ring from Balfour, Cornell’s preferred vendor.

Announcements: The personalized announcement shares news of academic achievements with family and friends. When ordering you will need to know the student’s full name, degree, and major.

Class Rings: A class ring serves as an important symbol of accomplishments while at Cornell University. Each design has detailed engraving and craftsmanship that make a class ring something to wear with pride.

Order both announcements and rings online: www.balfour.com/cornell or by phone: 800-433-0296. Order in person at The Cornell Store any time.

Order an Announcement Package and Save!

** The prices on this page do not include sales tax or $10.95 shipping & handling and are subject to change without notice.

We accept VISA, MasterCard, Discover, American Express, cash, or personal check. Make checks payable to: Balfour P.O. Box 781 Manhattan, KS 66505-0781
**Gift Collection**

- A. Desk Box* ($0403) $39.99
- B. "Class of" Circle Logo Photo Frames ($0928) Vertical Logo Photo (shown) $39.99
- ($0928) Horizontal Logo Photo $39.99

*Includes bonus print.
Order personalization online (instructions included with order) or at a local printer.

**Why a Diploma Frame?**

*Celebrate Your Achievement*
Graduation is an exciting and emotional time. A diploma says you've made it! A diploma frame is the perfect way to protect, display, and celebrate this achievement.

*A Memorable Gift!*
A diploma frame is a thoughtful gift that any grad will appreciate. It will bring back memories that last a lifetime!

**Expertly Crafted Frames**

- Official Cornell University frames.
- High-quality wood framing, custom-made in the USA by Church Hill Classics.
- Museum-quality and archival matting and mounting materials to protect your diploma from damage and discoloration.
- Removable back so you can easily insert your diploma.

**You'll love our frames, we guarantee it!**

© Church Hill Classics 2015

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**Grad Pack**

$259.95

- Medallion Paperweight, reg. price $29.99
- Spectrum Photo Frame, reg. price $39.99
- Desk Box, reg. price $59.99
- Medallion Diploma Frame in Kennington Gold, reg. price $229.99
  If purchased separately, $319.96

**SAVE $100!**

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TO THE FAMILY OF
[student's name]
[home address that student provided in StudentCenter]