Dear Family of January 2017 Degree Candidate,

Congratulations on your student’s expected completion of a degree from Cornell University! We are pleased to invite you to a special event honoring your student’s achievement.

UNIVERSITY RECOGNITION EVENT – Saturday, December 17, 10:00am–Noon, Bartels Hall, Newman Arena

Recognition Ceremony and Reception to Honor all January 2017 Degree Candidates
10:00–11:15am ceremony, followed by coffee reception 11:15am–Noon.
Doors open at 9:00am. No tickets required, no limit to number of guests.
Livestream of the ceremony will be viewable at www.cornell.edu/video beginning 10:00am.
RSVP: Students must RSVP by 12/15 at www.commencement.cornell.edu/december if planning to attend.
CAP & GOWN: Students must order online by 11/15 at www.commencement.cornell.edu/december.

Please review the enclosed materials and visit the Commencement website at www.commencement.cornell.edu for information about parking, seating, accessibility, and more. Guests may begin arriving at Bartels Hall at 9:00am. Students must arrive between 9:00–9:30am to register and assemble for the procession, wearing their cap & gown. During the event, each college dean will congratulate their students as they cross the stage and their name is read aloud. Our office will send an email to your student with instructions to RSVP and order their cap & gown. Students must return their cap & gown in Bartels Hall by noon. Diplomas will be mailed in late February.

COLLEGE EVENTS: The following colleges are hosting additional events and ask their students to RSVP accordingly.

College of Human Ecology (CHE) – Friday, December 16, 3:00–4:30pm
Reception for CHE Graduates & Families at Human Ecology Building, Human Ecology Commons
RSVP due from CHE students by 12/12 to hereg@cornell.edu or 607-255-2235

School of Industrial and Labor Relations (ILR) – Friday, December 16, 3:30–4:30pm
Informal Reception for ILR Graduates & Families at Ives Hall, Rm 281, Doherty Lounge
RSVP due from ILR students by 12/12 to ilr_oss@cornell.edu or 607-255-2223

College of Agriculture and Life Sciences (CALS) – Saturday, December 17, 7:30–9:00am
Continental Breakfast for CALS Graduates & Families at Statler Hotel, Terrace Restaurant
RSVP due from CALS students by noon 12/9 at http://cals.cornell.edu/academics/registrar/commencement/january-rsvp/

School of Hotel Administration (SHA) – Saturday, December 17, 8:00–9:00am
Celebratory Breakfast for SHA Graduates & Families at Statler Hotel, Ballroom, 2nd Floor
RSVP due from SHA students by noon 12/9 at https://www.hoteleschool.cornell.edu/students/rsvp.html

You and your graduate are invited to attend the spring University Commencement Ceremony on Sunday, May 28, 2017. Information detailing events for the weekend will be mailed to you in January. Please visit the Commencement website at www.commencement.cornell.edu for more information about both the December and May ceremonies.

We look forward to seeing you on December 17th.

Sincerely,

Connie Mabry
Director of University Commencement Events

Enclosures
Cornell University December Recognition Event for January Graduates

The main entrance is wheelchair-accessible, and you may drop off passengers before parking.
University Recognition Event for January ’17 Graduates
Saturday, December 17, 2016
Bartels Hall

www.commencement.cornell.edu

Student Checklist

Prior to Recognition Event

☐ Oct 1 - Nov 15
ORDER CAP & GOWN
***deadline is Nov 15***

☐ Oct 1 - Dec 15
RSVP on Commencement website by 12/15 to attend Univ. Recognition Event

☐ Oct 1 - Dec 9
RSVP to college by 12/9 to attend separate college event:
Ag & Life Sciences (CALS)
Hotel School (SHA)
Human Ecology
ILR School

☐ Dec 15 - Dec 16
Pick up CAP & GOWN, 10am-5pm, at 163 Day Hall

Recognition Event: December 17

9:00am-9:30am
Students arrive at Bartels Hall, wearing cap & gown, receive name card, line up with college

Return CAP & GOWN in Bartels Hall by noon

Guest Information

- **DOORS OPEN** at 9am; event is 10am until noon.
- **NO TICKETS**, no guest limit.
- **PARKING** available near Bartels Hall, including Hoy Garage. map
- **ACCESSIBILITY**: Guests with limited mobility may be dropped off at Bartels Hall before parking. Accessible seating is available and does not need to be reserved in advance. Sign language interpreting at the ceremony, and livestream is captioned.
- **LIVESTREAM**: Family & friends may watch the 10am ceremony online at www.cornell.edu/video
- **LODGING & DINING** available on campus at The Statler Hotel and area hotels & restaurants listed at www.visitithaca.com.
- Announcements & class rings at www.balfour.com/cornell and The Cornell Store. flyer
- Diplomas mailed in February. See diploma frames online and on display at The Cornell Store.
- January graduates invited to walk in spring Commencement.
A. Personalized Graduation Announcement

Our announcement is designed to tell your friends and family about your upcoming graduation ceremony. Your custom announcement is personalized with your name, degree, major, ceremony information, and is engraved with the University seal on the outside. Inner and outer envelopes are included with each announcement.

B. Announcement Cover

The black cover keeps one of your announcements protected for a keepsake of your graduation day.

C. Return Address Labels

These labels have your name, address, city, state and zip along with the University seal in the upper left corner.

D. Envelope Seals

Put the final touch on the announcement inner envelope with an elegant seal.

E. Thank You Notes

A traditional way to say “thank you” to those who helped make your graduation a special event.

F. Certificate of Appreciation & Cover

Honor your loved ones for their support with a special certificate. Printed on quality paper with a gold engraved seal. This set includes a vinyl cover making it a perfect way to show your appreciation.
Dear Family and Graduating Student:

Cornell University congratulates you and your student on your upcoming graduation! The Recognition Event for January 2017 Graduates will be held on December 17, 2016. Order your Graduation Announcements and a Class Ring from Balfour, Cornell's preferred vendor.

Announcements: The personalized announcement is a symbol of your academic achievements and announces your accomplishment to family and friends. When ordering you will need to know the student's full name, degree, and major.

Class Rings: Your class ring serves as an important symbol of your accomplishments while at Cornell University. Each design has detailed engraving and craftsmanship that makes your class ring something you can wear with pride.

Order both announcements and rings online: www.balfour.com/cornell or by phone: 800-433-0296. Order in person at The Cornell Store any time.

Order a Personalized Announcement Package and Save!

<table>
<thead>
<tr>
<th>Package</th>
<th>Premium Package A</th>
<th>Classic Package B</th>
<th>Essential Package C</th>
</tr>
</thead>
<tbody>
<tr>
<td>50 Announcements</td>
<td>$164.99</td>
<td>$124.99</td>
<td>$99.99</td>
</tr>
<tr>
<td>50 Thank You Notes</td>
<td>$206.88 if purchased separately</td>
<td>$153.53 if purchased separately</td>
<td>$117.95 if purchased separately</td>
</tr>
<tr>
<td>50 Inner Envelope Seals</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 Return Address Labels</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Announcement Cover</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 Inner/Outer Envelopes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25 Thank You Notes</td>
<td>$206.88 if purchased separately</td>
<td>$153.53 if purchased separately</td>
<td>$117.95 if purchased separately</td>
</tr>
<tr>
<td>35 Inner Envelope Seals</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 Return Address Labels</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Announcement Cover</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>35 Inner/Outer Envelopes</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Individual Items to Order:

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Quantity</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personalized Announcements with Envelopes</td>
<td>25</td>
<td>$59.99</td>
</tr>
<tr>
<td>Additional packs of 5 (after first package of 25)</td>
<td>5</td>
<td>$12.99</td>
</tr>
<tr>
<td>Thank You Notes with Envelopes</td>
<td>25</td>
<td>$11.99</td>
</tr>
<tr>
<td>Return Address Labels</td>
<td>50</td>
<td>$18.99</td>
</tr>
<tr>
<td>Inner Envelope Seals</td>
<td>25</td>
<td>$11.99</td>
</tr>
<tr>
<td>Announcement Cover</td>
<td>1</td>
<td>$14.99</td>
</tr>
<tr>
<td>Certificate of Appreciation with Cover</td>
<td>1</td>
<td>$21.99</td>
</tr>
</tbody>
</table>

Announcement Text

The Faculty, The Board of Trustees, and The University President announce that
(Graduate’s Name)
is a candidate for the degree of
(Graduate’s Degree)in
(Graduate’s Major)at the
Cornell University Recognition Ceremony
Saturday, the Seventeenth of December
Two Thousand Sixteen
Ten o’clock in the morning
Bartels Hall
Ithaca, New York

** The prices on this page do not include sales tax or $10.95 shipping & handling and are subject to change without notice.

We accept VISA, MasterCard, Discover, American Express, cash, or personal check. Make checks payable to:
Balfour
P.O. Box 781
Manhattan, KS 66505-0781
Cornell University Diploma Frames

Presidential Masterpiece in Premier Suede Mat, #01548 $279.99

Gold Engraved in Gallery Suede Mat, #01540 $229.99

Embossed in Murano #06921 $169.99

Shop a full selection at store.cornell.edu
YOUR GRAD EARNED IT
NOW FRAME IT!

Why a Diploma Frame?

Celebrate Their Achievement
Graduation is an exciting and emotional time. A diploma says they’ve made it! A diploma frame is the perfect way to protect, display, and celebrate this milestone.

A Memorable Gift
A diploma frame is a thoughtful gift that any grad will appreciate. It will bring back memories that last a lifetime!

Expertly Crafted Frames
- Official Cornell University frames.
- High-quality wood framing custom-made in the USA by Church Hill Classics.
- Museum-quality and archival matting and mounting materials to protect the diploma from damage and discoloration.
- Removable back to easily insert the diploma.

You’ll love our frames, we guarantee it!

The Cornell Store
135 Ho Plaza
Ithaca, NY 14853
Toll Free: 800-624-4080
607-255-3818

Church Hill Classics